



AGENDA

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

August 7, 2023

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

- III. Actionable Items
 - A. Security Surveillance Purchase - Various District Buildings - Approval
- IV. Updates and Reports
 - A. Purchases - Update
 - B. Wisconsin Retirement System Rate Increase - Update
 - C. Placement of WoodTrust Bank ATM Machine at Lincoln High School - Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda **however, no deliberation or action will be taken by other Committees or the full Board of Education.**



BACKGROUND

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

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TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

I. Call to Order

II. Public Comment

III. Actionable Items

A. Security Surveillance Purchase - Various District Buildings - Approval

In the spring of 2023, the District completed its annual security audit. An important aspect of the audit was to review and identify areas to strengthen security coverage, particularly around the new secured entrances to each building and areas that may have changed due to remodeling or new construction. The District’s preferred security vendor completed a walk-through of several buildings and provided necessary quotes to incorporate additional camera coverage and access control.

The Buildings and Grounds Department and Technology Support Department have reviewed all proposed security improvements and are prepared to move forward with the installation of the additional cameras and door access control. Depending on the scope of each project, the costs range from \$2,400.00 to \$20,000.00 with an overall cost for all projects combined of \$72,351.00. The recommended proposal is to use dollars from Fund 46 to complete these projects since the projects are part of the District 10-year Facility Plan (see Attachment A).

The Administration recommends approval for the purchase and installation of additional security surveillance cameras and door access control at Mead, Washington, Wisconsin Rapids Area Middle School, East Junior High, and Lincoln High School from Systems Technologies at a total cost of \$72,351.00 to be funded from Fund 46 in accordance with the District 10-year Facility Plan.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- AWSA - \$12,577.00 - Memberships - Superintendent Budget
- CESA 5 - \$116,578.52 - 4th Quarter 2022-2023 Contract Fees
- City of Wisconsin Rapids - \$18,698.99 - 2nd Quarter School Liaison Officer Fee
- Frontline - \$36,514.32 - 2023-2024 Contract
- Illuminate Education - \$61,445.00 - Fast Bridge & eduCLIMBER - CARES 3
- Imagine Learning - \$18,375.00 - Digital Libraries - LHS Virtual
- Instructure - Studio & Canvas Subscription - \$32,520.00 - CARES 3
- Skyward - \$19,293.00 - Annual License - Business Office
- Skyward - \$37,161.00 - Balance of Conversion Fee - Business Office

- Skyward - \$44,066.76 - Student Management - Business Office
- WASB - \$10,617.00 - 2023-2024 Membership Dues
- WASCD - \$22,155.00 - Conference - CEIS & CARES Funds

B. Wisconsin Retirement System Rate Increase - Update

Wisconsin Retirement System rates will be increasing by 0.2% as of January 1st, 2024. This increase will be split between the employer and employee. The total cost increase to the District on an annual basis will be around \$30,000.00 (see Attachment B).

C. Placement of WoodTrust Bank ATM Machine at Lincoln High School - Update

WoodTrust Bank is working with Lincoln High School Administration to place an ATM machine in the student entrance at Lincoln High School at no cost to the District. The machine will allow students, families and members of the public to obtain cash on an as needed basis.

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items

| Security Requests and Access Control - August 2023 | |
|---|-----------------------|
| What | Total Additional Cost |
| Lincoln - add three buttons to Principal Secretary desk, add camera to cafeteria | \$2,456.00 |
| Lincoln - add cameras to upper gym, SGI Rooms, athletic area stairwells, and weight room | \$19,905.00 |
| Mead - Lockdown office area | \$2,436.00 |
| WRAMS - Additional Cameras, Access Control and Secure Office | \$11,240.00 |
| Washington Elementary - Relocate cameras inside basd on remodel, add additional outside cameras to cover back playground | \$16,476.00 |
| EJH/Central Office - Add additional Cameras to gym, south end near Rafters entrance and north end near cafeteria entrance | \$19,838.00 |
| | |
| | |
| Total Cost | \$72,351.00 |



ETF Board Approves 2024 WRS Contribution Rates

Employer News

JUNE 28, 2023

At its June 22, 2023 meeting, the Employee Trust Funds Board approved Wisconsin Retirement System contribution rates for 2024, including rates for Wis. Stat. § 40.65 protective occupation duty disability and the Wisconsin Sick Leave Credit Conversion programs (state employers only). These rates are based on current benefit levels and recommendations from the Board's independent consulting actuary.

Contribution rates effective for salaries and wages paid beginning January 1, 2024 are available online at [WRS Employer Rates Current/Future Rates Inquiry](#).

Website Feedback

| WRS Employment Category | Contribution Rate Change (Employer and participant rates combined) |
|--|---|
| General, Teachers, and Educational Support Personnel; Executive, Elected, and Judges | Increase 0.20% |
| Protective with Social Security | Increase 1.20% |
| Protective without Social Security | Increase 1.10% |

Employers who have either elected to increase prior service coverage or pay off their unfunded liability balances may also experience a change in their prior service rates.

Factors Impacting WRS Rates

There are many factors that affect WRS contribution rates, such as investment performance, legislative adjustments to benefit levels, demographics, etc.

Increased rates for 2024 are a result of recent investment returns, although positive investment returns prior to 2023 have helped to lessen the impact on the 2024 contribution rates. For more information about the 2024 rates, the actuarial valuation report and presentation are available in the [board meeting materials](#).

Under Section 40.05 of the Wisconsin statutes, contribution rates are split evenly between the employer normal cost and the participant normal cost for both General Participants, and Executive and Elected Officials. For protective occupations, the participant normal cost is set equal to the participant normal cost for General Participants.

The annual actuarial valuation incorporates current economic and demographic data into the existing financial condition of the WRS in order to set new contribution rates for the system. It is normal for contribution rates to fluctuate somewhat from year to year, based on investment earnings, wage inflation, and demographic trends. In addition, the change in contribution rates may vary between employment categories, depending on varying demographic trends within those groups. Benefits being paid to current annuitants are not affected by these rate changes.

Duty Disability Rates

Duty Disability contribution rates are based on an experience rated tier schedule. Annually, an actuarial adjustment rate is applied to every tier in the schedule. Based on the actuarial valuation, duty disability rates for 2024 will remain the same as 2023 rates.

Contact

For more information regarding the 2024 contribution rates or the Internet contribution rate calculator, please contact the Employer Communication Center at 1-877-533-5020.

WRS-Required Contributions

Employee

(Must be Paid by Employee Unless There is a Collective Bargaining Agreement in Force)

- 6.90% General, Teachers and Educational Support Personnel; Judges, Elected Officials and State Executive Positions Designated in Wis. Stat. § 20.923 (4), (8), or (9) – (increased 0.10%)
- 6.90% Protective with Social Security – (increased 0.10%)
- 6.90% Protective without Social Security – (increased 0.10%)

Employer

(Must be Paid by Employer)

- 6.90% General, Teachers and Educational Support Personnel; Judges, Elected Officials and State Executive Positions Designated in Wis. Stat. § 20.923 (4), (8), or (9) – (increased 0.10%)
- 14.30% Protective with Social Security – (increased 1.10%)
- 19.10% Protective without Social Security – (increased 1.00%)

Website Feedback

WRS Unfunded Actuarial Liability

(Must be Paid by Employer)

Same rate as 2023, unless employer elected to provide increased prior service coverage or paid off liability at an accelerated rate.

Duty-Disability Rates

(Must be Paid by Employer)

The experience-rated duty-disability contribution rate schedule will not change in 2024. Rates will be the same as 2023 and will be determined as listed below:

- 0.02% - The lesser of either groups in which the claims payout is less than or equal to 1.5% of total payroll, or employers with 1 or less in the number of total claims.
- 0.04% - The lesser of either groups in which the claims payout is greater than 1.5% but less than or equal to 3.0% of total payroll, or employers with 2 total claims.
- 0.09% - The lesser of either groups in which the claims payout is greater than 3.0% but less than or equal to 4.5% of total payroll, or employers with 3 total claims.
- 0.15% - The lesser of either groups in which the claims payout is greater than 4.5% but less than or equal to 6.0% of total payroll, or employers with a total of 4 claims.
- 0.24% - The lesser of either groups in which the claims payout is greater than 6.0% but less than or equal to 7.5% of total payroll, or employers with a total of 5 claims.
- 0.35% - The lesser of either groups in which the claims payout is greater than 7.5% but less than or equal to 9.0% of total payroll, or employers with a total of 6 claims.
- 0.48% - The lesser of either groups in which the claims payout is greater than 9.0% but less than or equal to 10.5% of total payroll, or employers with a total of 7 claims.
- 0.57% - The lesser of either groups in which the claims payout is greater than 10.5% of total payroll, or employers with 8 or more total number of claims.

Accumulated Sick Leave Credit Conversion Contributions

(Must be Paid by Employer)

This rate applies to state agencies only. The basic program rate will remain the same as 2023, and the supplemental program will also remain unchanged. There will not be any change in the total rate in 2024. Please see your individual rate page for the sick leave rate.